1.6 Prepare and submit business case

This sub-process documents the findings of the other sub-processes in this phase in the form of a business case to get approval to implement the new or modified statistical business process. Such a business case would need to conform to the requirements of the approval body, but would typically include elements such as:

- A description of the “As-Is” business process (if it already exists), with information on how the current statistics are produced, highlighting any inefficiencies and issues to be addressed.
- The proposed “To-Be” solution, detailing how the statistical business process will be developed to produce the new or revised statistics.
- An assessment of costs and benefits, as well as any external constraints.

The business case describes options and makes recommendations. It may include the benefits, costs, deliverables, time frame, budget, required technical and human resources, risk assessment and impact on stakeholders for each option.

After the business case is prepared, it is submitted for approval to move to the next phase of the business process. At this sub-process, a “go/no go” decision is made. Typically, the business case is reviewed and formally approved or disapproved by the appropriate sponsors and governance committees.

Quality Indicators:
- To what extent have resource requirements for the proposed outputs and their quality measures been considered?
- Has the data source been evaluated in terms of its cost effectiveness?
- To what extent does the business case conform to the requirements of the approval body?
- To what extent does the business case reflect the findings, recommendations and proposals from steps 1.3 to 1.5?

For details, see Quality indicators for OSBPM (version 2.0)